



Inxuba Yethemba Municipality

Inxuba Yethemba Municipality is a local municipality established in terms of the Local Government Municipal Structures Act, 117 of 1998 and is composed of the towns of Middelburg and Cradock. Applications are invited from suitably qualified persons for the above mentioned post. The municipality is subscribing to the prescripts of employment equity as espoused in the relevant legislation and policy framework, preference be given to Female candidates.

MANAGER: INTEGRATED PLANNING AND ECONOMIC DEVELOPMENT AND HUMAN SETTLEMENT

Department: Office of the Municipal Manager • Total Remuneration Package will be based on Regulations of Upper Limits for Senior Manager for a Grade 3 Municipality • **Ref No.:** Notice 116/2018
The appointee will have to enter into a five (5) year employment contract and Annual Performance Agreement in accordance with the provisions of the Local Government Municipal Systems Act, 32 of 2000 as amended and the Local Government Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Managers, 2006. The successful incumbent will be the Manager: Integrated Planning, Economic Development and Human Settlement of the Inxuba Yethemba Local Municipality and will report directly to the Municipal Manager.

QUALIFICATIONS/REQUIREMENTS: • A Matric Certificate • An appropriate Bachelor's degree in Building Science or Architecture or a Bachelor's degree in Town and Regional Planning or Development Studies or a BCom in Economics or equivalent qualification at NQF Level 6/7 • Certificate in Municipal Finance Management (SAQA Qualification ID No.: 48965) as is provided for in Regulation GN R493, dated 15 June 2007 subject to the exemption as per Government Gazette No. 40593, dated 3 February 2017 issued by National Treasury will serve as an advantage • Proficiency in Ms Word, PowerPoint, Internet and e-mail • A valid Code EB driver's licence • Minimum of 7 years experience at Middle Management level • Applications forms for Senior Manager (to be signed and dated) are obtainable from the Human Resources Office. **Added Advantage** • Project Management Certificate or Diploma.

REQUIRED COMPETENCIES: • Critical competencies that drive the strategic intent and direction • Core competencies that drive the execution of critical competencies • Computer literacy (MS Office applications) • Language Proficiency (read, write and speak) • Good management, human relations, interpersonal and communication skills • Analytical and strategy mechanic • High level of responsibility • Ability to pay attention to detail • Ability to work under pressure • Willingness to work after normal working hours and during emergencies.

KEY PERFORMANCE AREAS: • Create a conducive environment for to ensure economic development and attract investment • Assisting the previously disadvantaged to come into main stream economics • Supporting small business enterprises and sourcing funding for entrepreneurs • Retain established businesses in the area and increasing trade • Derive maximum and tangible outcomes of funds invested in programmes of the municipality, link training to capital and operational projects that are budgeted for in a financial year, so as to provide exit opportunities to the beneficiaries, where ever possible this programme is accompanied by accredited training to better the chances of employment or setting up a business, preferably co-ops by the beneficiaries • Create new industry (Business process outsourcing; green economic activities; and sustainable development) • Poverty alleviation programme and skills development • Development of LED strategy and facilitation of LED projects • Development of creative industries by implementing of programmes and projects that promote sustainable livelihoods, poverty alleviation and development opportunities for all citizens in Inxuba Yethemba Municipality • Monitor the implementation of human settlements projects, more so to facilitate the development of integrated human settlements.

Work related enquiries: The Municipal Manager, Mr X.W. Msweli at mm@iym.gov.za or on tel. 048 801 5043. **General enquiries:** Ms E. Potgieter at ethel@iym.gov.za or on tel. 048 801 5025.

Candidates must be willing to be subjected to an interview and competency assessment and must be aware that previous employers and references will be contacted and their qualifications, credit and criminal record will be verified. The candidates will be required to disclose all Financial Interests. Application forms are available on the Inxuba Yethemba website: www.iym.gov.za. A comprehensive CV, original certified copies of Identification documents, qualifications, and driver's licence must accompany the application form and must be posted/hand delivered to the Human Resources Section, Inxuba Yethemba Municipality. Inxuba Yethemba Municipality is an equal opportunity employer. Candidates from the designated groups, including those with disabilities, are encouraged to apply. **Preference will be given to female candidates that have profound experience and expertise as Economists and/or Agricultural Economists that have been successful in enhancing economic development and growth.**

Please take note: • ONLY hard-copy applications will be considered. No electronic or faxed applications will be accepted • No late applications will be considered. Canvassing of Councilors with the purpose of being appointed is not permitted and proof of such canvassing shall lead to disqualification • If you receive no feedback from us within 12 weeks after the closing date, please accept that your application was unsuccessful • Correspondence will only be entered into with shortlisted candidates • **Inxuba Yethemba Municipality reserves the right not to make any appointment and to re-advertise before a shortlist is compiled.**

CLOSING DATE: 19 OCTOBER 2018 AT 12H00

MR XW MSWELI, MUNICIPAL MANAGER