INXUBA YETHEMBA MUNICIPALITY

EXTERNAL ADVERTISEMENT

Inxuba Yethemba Municipality is a Category B Municipality in the Chris Hani District covering the towns of Cradock and Middelburg (EC). Inxuba Yethemba Municipality is an equal opportunity employer and subscribes to the principles of employment equity as espoused in the relevant legislation. Candidates from the designated groups, including those with disabilities, are encouraged to apply.

NOTICE: 137 /2026

DEPARMENT : MUNICIPAL MANGERS OFFICE
POSITION : RISK MANAGEMENT COMMITTEE CHAIRPERSON X1

The remuneration will be in accordance with that of Audit Committee Members as determined by Council.

Term of the office: The term of office shall be for a period of three (3) years, commencing from the official date of appointment.

In accordance with the provisions of Section 166 of the Local Government: Municipal Finance Management Act 56 of 2003, Council is required to constitute an audit committee. Applications are hereby invited from suitable qualified candidate to apply to be appointed as a member of the Inxuba Yethemba Local Municipality's Audit Committee.

Council invites suitable qualified persons to submit their CV's and motivation for their appointment to serve in the municipality's audit committee. Candidate should possess the following qualities and competencies:

MINIMUM REQUIREMENTS:

A post graduate qualification in Risk Management/Internal Auditing related qualification
Membership with the Institute of Risk Management South Africa.
Professional accreditation in Risk Management/ Internal Auditing

Experience: Candidate should have plus 10-15 years management experience gained at a Strategic Management /Risk Management /Auditing/Financial or Anti -Fraud and Corruption environment (preferably in the public service)

LOCAL GOVERNMENT KNOWLEDGE: Candidate must be an independent external person, with excellent knowledge of the COSO Enterprise Risk Management Integrated Framework, King IV or King V on Corporate Governance, Municipal Finance Management Act, Municipal Systems Act and Municipal Structures Act

Added Advantage: Previous experience of serving in the Risk Management Committee and/or Audit Committee will be an added advantage.

KEY COMPETENCIES:

Leadership & Character: Have the necessary leadership and personal qualities with the ability to lead and participate in the discussion.

Qualities: independency, integrity, willingness to dedicate time and energy, good communication skills, analytical reasoning abilities.

Committee Management: Demonstrated the ability to conduct the Risk Management Committee affairs efficiently and effectively.

Specialized Expertise: Prior experience, skills, or advanced expertise in any of the following fields will serve as a distinct advantage:

- Financial Management,
- Human Resource Management and Labour Relations
- Corporate Governance and Risk Management
- Performance Management
- Legal services etc.

KEY RESPONSIBILITY AREAS:

In accordance with Section 166 of the Local Government: Municipal Finance Management Act (MFMA), the Audit Committee will execute the following functions:

- The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge his/her duties in respect of Risk Management with an ultimate aim of achieving the Municipality`s objectives.

- Review the Risk Management Policy and Strategy and recommend for approval by the Accounting Officer Review and assess the integrity of the risk control system and ensure that the risk policies and strategies are effectively managed

- Set out the nature ,role, responsibilities, and authority of the risk management risk officer function within the institute and outline the scope of risk management work

- Monitor the management of significant risk to the institute, including emerging and prospective impacts

- Review and legal matters, together with the legal advisor that could have significant impact on the institution

- Review management and internal audit reports detailing the adequacy and overall effectiveness of the institute`s risk management function and its implementation by management and reports on internal control and any recommendations, and confirm that appropriate action has been taken.

- Review risk identification and assessment methodologies to obtain reasonable assurance of the completeness and accuracy of the risk register.

- Review the approve the risk tolerance for the institution.

- Evaluate the effectiveness of the mitigating strategies to address the material risk of the institution.

- Report to the Accounting Officer any material changes to the risk profile of the institute.

- Review and approve any risk disclosures in the Annual Financial Statements monitor the report of risk management with particular emphasis on significant risk or exposures and the appropriateness of the steps management has taken to reduce the risk to an acceptable level.

- Monitor progress on action plans development as part of the risk management process.

- Review report of significant incident and major frauds (both potential and actual) including the evaluation of the effectiveness of the response in investigating any loss and preventing future occurrences

- Reporting to the audit committee and the municipal council on the effectiveness of risk management.
- Develop goals objectives and key performance indicators for the effectiveness of risk management activity for approval.by the Accounting Officer.

- Set out the nature role, responsibility, and authority of the risk management function within the institution for approval by the Accounting Officer and oversee the performance of risk management function.

- Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the committee recommendations to address such issues and perform any other duties of the Risk Management Committee as specified in the terms of preference (Risk Management Committee Charter).

For general enquiries contact Ms. S Zangwa; szangwa@iym.gov.za on telephone no: 048 801 5024/5116. Candidates must be willing to be subjected to an interview and competency assessment. Previous employers and references will be contacted and their qualifications, credit and criminal record will be verified. The candidates will be required to disclose all Financial Interests. Application forms are available on the Inxuba Yethemba website (www.iym.gov.za) A comprehensive CV, original certified copies of Identification documents, qualifications, and driver's license must accompany the application form and must be forwarded to Inxuba Yethemba Municipality, PO Box 24, Cradock, 5880 ,1 J.A Calata Street, Cradock or hand delivered to the Cradock Municipal Registry Office.

Please take note: ●ONLY hard-copy applications will be considered. No electronic or faxed applications will be accepted ●No late applications will be considered. Canvassing of Councilors with the purpose of being appointed is not permitted and proof of such canvassing shall lead to disqualification ●If you receive no feedback from us within 12 weeks after the closing date, please accept that your application was unsuccessful ●Inxuba Yethemba Municipality reserves the right not to make any appointment and to re-advertise before a shortlist is compiled. Applications not accompanied by the required documentation will not be considered.

CLOSING DATE: 09TH OCTOBER 2026

MR MW MBEBE
MUNICIPAL MANAGER