

**INXUBA YETHEMBA  
UMASIPALA WASEKHAYA / PLAASLIKE MUNISIPALITEIT /  
LOCAL MUNICIPALITY**

P O Box 24  
CRADOCK  
5880  
TEL : +27(0)48 801 5000  
FAX : +27(0)48 881 1421



P O Box 55  
MIDDELBURG  
5900  
TEL : +27(0)49 842 1337  
FAX : +27(0)49 842 1310

*“A coherent developmental municipality putting people first and providing a better life for all its citizens”*

**REQUEST FOR QUOTATION**

<b>To:</b>	<b>ALL PROSPECTIVE SERVICE PROVIDERS</b>
<b>Project Name:</b>	<b>SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOP</b>
<b>Requestor:</b>	<b>INXUBA YETHEMBA MUNICIPALITY</b>
<b>QUOTATION NO.</b>	<b>IYM05/04/2024Q</b>
<b>NOTICE NO.</b>	<b>79/2024</b>
<b>Advert Date:</b>	<b>18 APRIL 2024</b>
<b>Closing Date:</b>	<b>25 APRIL 2024</b>

**SPECIFICATION**

**SPECIFICATION AND PRICING SCHEDULE:**

No.	Description of Goods	Quantity	Unit Price	Total Price
1.	<p><b><u>Laptop</u></b></p> <ul style="list-style-type: none"> <li>• <b>Windows</b> 11 Pro 64bits</li> <li>• <b>Processor family:</b> 12th Generation Intel Core i7</li> <li>• <b>Processor model:</b> i7-1260P</li> <li>• <b>Processor frequency:</b> 3.40 / 4.70 GHz (18MB Cache, 12 Cores)</li> <li>• <b>Display diagonal:</b> 14-inch</li> <li>• <b>Display resolution:</b> 2880 x 1800 pixels</li> <li>• <b>Display:</b> OLED 400nits Glossy, 100% DCI-P3, 90Hz, DisplayHDR True Black 500, Dolby Vision, TÜV Low Blue Light, Glass, Touchscreen</li> <li>• <b>Internal memory:</b> 8 GB 4800 MHz Soldered</li> </ul>	2		

	<ul style="list-style-type: none"> <li>• <b>Internal memory type:</b> LPDDR5</li> <li>• <b>Total storage capacity:</b> 1 TB M.2 2242 PCIe 4.0x4 NVMe</li> <li>• <b>Storage media:</b> SSD</li> <li>• <b>Integrated Graphics:</b> Intel Iris Xe Graphics</li> <li>• <b>Operating system installed:</b> Windows 11 Pro</li> <li>• <b>Pen:</b> Digital Pen</li> <li>• <b>Weight:</b> 1.42 kg</li> <li>• <b>Warranty:</b> 3 years</li> </ul>				
2.	<p><b><u>Laptop</u></b></p> <ul style="list-style-type: none"> <li>• Windows 11 Pro</li> <li>• 14-inch Full HD Display</li> <li>• 8 GB RAM and 512GB SSD Storage</li> <li>• Intel Core i5 1135G7 Processor</li> <li>• 10<sup>th</sup> Generation</li> <li>• Wi-Fi and Bluetooth</li> <li>• Intel® Dual Band Wireless-AC 7265 802. /b/g/n/ac (2x2) WiFi and Bluetooth® 4.2 Combo , HP It4132 LTE/HSPA+ 4G Mobile Broadband , (1) VGA/VGA Adapter , (1) HDMI, (1) USB 3.0, (2) USB 2.0, (1) USB Type-C, (1) R-J45/R-J45 Adapter, (1)</li> <li>• 3 Year Warranty</li> </ul>		2		
3.	<p><b><u>DESKTOP PRINTER</u></b></p> <p>USB Cable Included, Color printing services, Compatible Toners Reliable Convenient  Print, copy and scan with Wi-Fi, mobile printing/scanning and networking.  Eco-friendly  Economical  Print speed: 22ppm (A4) / 23ppm (Letter)  Resolution (print, copy &amp; scan): 1200 x 1200 dpi</p>		2		

First print out time: Less than 7.8s  
 Processor: 600 MHz  
 Memory: 128 MB  
 Duplex mode - Manual  
 Connectivity: High-speed USB 2.0 / Net: 10/100 Base-TX / WiFi: IEEE 802.11b/g/n  
 Copy speed: 22cpm (A4) / 23cpm (Letter)  
 First copy out time: Less than 12 seconds  
 Zoom: 25 percent: 400 percent  
 Max. copy pages: 1 - 99 pages  
 Additional function: ID copy, Receipt copy, N-up copy, Clone copy  
 Scanner type: Flatbed-FADF  
 Max. scan size: 216 x 297mm (Flatbed), 216 x 356mm (ADF)  
 Output function: Scan to E-mail, PC, FTP,  
 Color scanning: Yes  
 Paper input capacity: 150 pages  
 Paper output capacity: 100 pages  
 Media type: Plain, Thick, Transparency, Cardstock, Label, Envelope, Thin  
 Media weight: 60 163g/m2

4. **Laptop Bag**

- Cut-proof exterior material and hidden zippers to prevent theft
- Charging port for easy access (Power bank not included)
- Rear strap attachable to luggage handles for added portability
- Luminous rear strip keeping you safe at night
- Inner pockets and slots for laptop, digital devices and water bottle
- Dimensions: 26cm (L) x 11cm (B) x 43cm (H)

2

5. **Laptop**

- **Windows** 11 Pro 64bits
- **Keyboard:** must have Calculator
- **Processor family:** 12th Generation Intel Core i7
- **Processor model:** i7-1260P
- **Processor frequency:** 3.40 / 4.70 GHz (18MB Cache, 12 Cores)
- **Display diagonal:** 15-inch
- **HD type:** 2.8K

1

	<ul style="list-style-type: none"> <li>• <b>Display resolution:</b> 2880 x 1800 pixels</li> <li>• <b>Display:</b> OLED 400nits Glossy, 100% DCI-P3, 90Hz, DisplayHDR True Black 500, Dolby Vision, TÜV Low Blue Light, Glass, Touchscreen</li> <li>• <b>Internal memory:</b> 16 GB 4800 MHz Soldered</li> <li>• <b>Internal memory type:</b> LPDDR5</li> <li>• <b>Total storage capacity:</b> 1 TB M.2 2242 PCIe 4.0x4 NVMe</li> <li>• <b>Storage media:</b> SSD</li> <li>• <b>Integrated Graphics:</b> Intel Iris Xe Graphics</li> <li>• <b>Operating system installed:</b> Windows 11 Pro</li> <li>• <b>Colour:</b> Storm Grey</li> <li>• <b>Pen:</b> Digital Pen</li> <li>• <b>Weight:</b> 1.42 kg</li> <li>• <b>Warranty:</b> 3 years</li> </ul>				
		<b>Sub-total</b>			
		Vat @ 15%			
		<b>TOTAL</b>			

### Evaluation criteria

The quotes will be evaluated using the 80/20 preferential point system.

### Payment for Services

Payment will be issued with 30 days after goods have delivered.

All relevant information must accompany all quotations submitted. No late or incomplete quotation will be accepted for consideration.

The municipality reserves the right not to accept the lowest or any quotation and no reason for the acceptance or rejection of a quotation will be furnished.

### General

- The Inxuba Yethemba Municipality Supply Chain Management policy shall apply
- All prices will be evaluated inclusive of VAT, except where a non-VAT vendor has submitted a responsive bid. In this case, all bids prices will be evaluated exclusive of VAT.
- Certified copies of identity documents of directors.
- Quotations must be signed or annexed with a company stamp.
- Bidders to supply municipal utility bill or lease agreement reflecting status of accounts.
- Bidders to include the following municipal declarations with the quotations: MBD 4 and

MBD 9.

- Quotations to be valid for 60 days from the closing date.
- IYM reserves the right to award the quotation in full or part thereof.
- CSD report must be submitted
- SARS Pin or Tax compliance certificate

**Note: Failure to attach the B-BBEE Status Level Certificate will result in the bidder losing the preference points.**

Formal written price quotations should be submitted in a sealed envelope, clearly marked "QUOTATION NO:IYM07/04/2024Q (**SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOP**) which must be placed in the bid box, located at the Registry Office in the IYM offices No. 1 JA Calata Street, Cradock, 5880, **before 15 April 2024 at 12pm closing date. No email submissions will be allowed.**

For technical inquiries with regard to the Request for Quotation, please contact the Project Manager, Mr. S Myeni at 048 801 5014

**All suppliers are required to register on the Central Supplier Database (CSD), as well as submit a Declaration of Interest form (available from the Supply Chain Office). Information on the CSD is available on the CSD website: [www.csd.gov.za](http://www.csd.gov.za).**

Should you have any SCM-related enquiries please contact the **Supply Chain Management Unit;**

- Mrs. L Ntloko (048) 801 5061 or email [ln@iym.gov.za](mailto:ln@iym.gov.za)

**CLOSING DATE : 25 APRIL 2024 AT 12H00**