

INXUBA YETHEMBA MUNICIPALITY



EXTERNAL ADVERTISEMENT

Inxuba Yethemba Municipality is a Category B Municipality in the Chris Hani District covering the towns of Cradock and Middelburg (EC). Inxuba Yethemba Municipality is an equal opportunity employer and subscribes to the principles of employment equity as espoused in the relevant legislation. Candidates from the designated groups, including those with disabilities, are encouraged to apply.

NOTICE: 276/2024

Candidates from the designated groups, including those with disabilities, are encouraged to apply for the following positions:

POSITION : ACCOUNTANT: BUDGET AND REPORTING
TASK GRADE : T12
SALARY SCALE : R376 380 – R488 568

REQUIREMENTS: Grade 12 • Bachelor's Degree/ National Diploma in Accounting or any relevant financial qualification with Accounting II • 3 Year's relevant experience in local Government • Knowledge of mSCOA • Having a certificate in Municipal Finance Management will be an added advantage.

KEY PERFORMANCE AREAS (BUT NOT LIMITED TO)

• Co-ordinating the preparation of budget narrative • Monitor budget and actual variances • Compile monthly and quarterly MFMA compliance reports • Monitoring preparations of budget transfers • Facilitating the clearing of suspense accounts. • Proper allocation of transactions according to mSCOA • Reviewing Bank Reconciliation. • Monitoring Cost Containment • Keeping up to date with budget assumptions and communicating budget consumption with departments.

NOTICE: 279/2024

POSITION : ELECTRICIAN (ELECTRICAL) X1 MIDDELBURG UNIT
TASK GRADE : T10
SALARY SCALE : R258 480- R335 484

REQUIREMENTS: Grade 12 • Minimum of N3 in Electrical Engineering with 5 years' experience in electricity distribution • Valid driver's license code C1 with PDP • Trade tested as an electrician • Appropriate distribution will be a strong recommendation • Have experience on low and medium voltage networks • Self-motivated person with interpersonal skills and good communication skill Initiative and ability to work under pressure

KEY RESPONSIBILITY AREAS: • Maintenance of electrical machinery and installation • Fault identification and repair to medium and low voltage reticulation systems • Switching on LV and MV networks • The reading and interpretation of drawings, work order, detailing layout of specification • The implementation of maintenance of safety and personal protective measures • Regulations for high voltage system are highly recommended • Maintenance of electrical machinery and installation

For general enquiries contact Ms. S Zangwa; szangwa@iym.gov.za on telephone no: 048 801 5024/5116.

Candidates must be willing to be subjected to an interview and competency assessment and must be aware that previous employers and references will be contacted and their qualifications, credit and criminal record will be verified. The candidates will be required to disclose all Financial Interests. Application forms are available on the Inxuba Yethemba website (www.iym.gov.za) A comprehensive CV, original certified copies of Identification documents, qualifications, and driver's license must

accompany the application form and must be forwarded to Inxuba Yethemba Municipality, No1 J.A Calata Street, Cradock or hand delivered to the Cradock Municipal Office Registry Office (Cradock).

Please take note: ●ONLY hard-copy applications will be considered. No electronic or faxed applications will be accepted ●No late applications will be considered. Canvassing of Councilors with the purpose of being appointed is not permitted and proof of such canvassing shall lead to disqualification ●If you receive no feedback from us within 12 weeks after the closing date, please accept that your application was unsuccessful ●Inxuba Yethemba Municipality reserves the right not to make any appointment and to re-advertise before a shortlist is compiled. Applications not accompanied by the required documentation will not be considered.

The municipality is an equal opportunity employer and respects the conditions of Employment Equity Act.

CLOSING DATE: 20 DECEMBER 2024


MR M.W MBEBE
MUNICIPAL MANAGER